

**SHAWBURY PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL**  
**ON TUESDAY JUNE 13<sup>TH</sup>. 2023 at 7.00pm.**

-----  
**Public Session:**

There were two members of the public in attendance but no issues were raised.

---

In the absence of the Chairman, Councillor A. Brown (Vice Chairman) chaired the meeting.

**Present:**

Mr. A. Brown (Chairman).

Mrs. J. Herbert

Mr. M. Roberts

Mr. K. Pickering

Mr. A. Foster

Mr. P. Sharp

Mr. J. Vernon

Mr. R. Pinches

Mr. C. Kirkup

Mr. C. Forshaw

Ms. S. McIntosh

**In Attendance:**

Shropshire Councillor S. Jones.

The Parish Clerk.

Two members of the public.

**23/28 Apologies:**

Apologies were received from Councillor B. Lyon (Chairman) and W/O M Lingham (RAF Shawbury).

**23/29 Disclosure of Personal or Prejudicial Interests.**

Councillor R. Pinches declared an interest in Agenda Item 12(a) 3.

**23/30 Minutes of Meeting held on May 9<sup>th</sup>. 2023 at 8.00pm**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

**23/31 Matters Arising.**

(a) Speed Controls on A53 and road behind RAPRA (23/21(a)).

i. A53

It was felt that up-grading the current VAS Units may have some beneficial results in reducing speed but following advice from NALC there was some doubt as to whether precept money could be used for this purpose. The Clerk was asked to clarify the situation before any action was taken.

ii. Road behind RAPRA

It was decided to report the problem to Shropshire Council and ask for suggested solutions.

(b) Safer Road Partnership 23/18(c)).

There had been no further volunteers offering to join the scheme and following discussions with Mr. Booth at the Partnership it was agreed to put the scheme on hold for the time being. A new advertising campaign for volunteers would be carried out later in the year.

(c) Bridgeway and Millbrook Streetlights (23/19(b)).

Clerk reported that together with the Vice Chairman he had met with Andy Vaughan from Highline Electrical to identify the required work at both sites. It became apparent that the outstanding work related to the complex replacements meaning that the lights needed to be moved to new locations. As such at £13,868.46 (+VAT), the quotation was a good deal higher than anticipated but as it had already been agreed by Council that the work was essential, the Chairman had agreed that the quotation for the work should be accepted.

(d) Remedial work on trees (23/20(d)).

Access2Trees had confirmed that they would be carrying out the work on the trees in the very near future.

(e) Meeting with the police (Correspondence).

Clerk reported that a meeting had been held with Inspector Greenaway and Sgt, Heathcote to look at the problems related to speeding traffic and failure to comply with red light signs. They were willing to help and have now called in Rob Lake, a specialist traffic officer, to consider options.

The Vice Chairman met Sgt. Heathcote and P.C Lake at a later meeting when P.C. Lake promised to discuss all the concerns with Shropshire Council representatives because much of the problem relates to Shropshire Council's failure to carry out promised signage and clear road markings. He would continue to put pressure on them to carry out the work.

**23/32 Minutes of the Annual Parish Meeting held on May 9<sup>th</sup>. at 7.00pm.**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record

**23/33 Matters Arising.**

There were no matters arising.

**23/34 Correspondence.**

Members considered the attached list of correspondence received by the Clerk since the last meeting and forwarded to Members, noting that where necessary appropriate actions had been taken or responses made.

**23/35 Accounts for Payment and Financial Statement.**(a) Payment of the following accounts was approved:

Mr. J. Wilson	Salary (June)	£669.02
Mr. J. Wilson	Expenses (May)	£85.74
Inland Revenue	PAYE + N.I (June)	£177.99
Mr. M. Varndell	Collection & disposal of litter (May)	£450.00
Connexus	Allotment rent for part of 2022	£7.21
Mr. P. Sharp	Fence posts (£192.00); Gate Key (£9.00)	£201.00
JST Services	Replacing fence posts	£350.00

(b) The financial statement for June was tabled and approved

**23/36 External Audit Documents:**

Members considered and adopted the following Audit documents:

- (a) Internal Audit Report.
- (b) Accounting Statements.
- (c) Bank Reconciliation.

**23/37 Exchange of Information.**(a) Additional Agenda items for the next meeting:

The Allotment.

(b) Issues Needing Urgent Attention:(i) Highways:

No issues raised

(ii) Streetlights:

Street light No: 9 in Church Close not working and will be reported to the contractor for action.

(iii) Other:1. Reports:

The Clerk provided Members with the following documents related to the Audit for 2022- 2023.

- (a) Receipts and Payment Report.
- (b) Actual payments against Budget Proposals.
- (c) End of Year Variation Statement.
- (d) Comparative Expenditure over three years.

2. Security Camera:

Members considered a request received from the Village Hall Committee for an increase of 50% in the fee charged for housing the CCTV recording equipment, raising the fee to £300.00. This was approved.

**23/38 Reports from:****(a) Police:**Crime report for April:

Violence – 3 (Leasowes Park; Glebelands; Millbrook Drive).

Other Theft – 1 (Dawsons Rough).

Vehicle Crime – 1 (Wytheford Road).

Possession of a weapon – 1 (The Paddocks).

Anti-Social Behaviour – 1 (Chantry Close).

**(b) RAF Shawbury:**

W/O Matt Lingham was unable to attend the meeting but had forwarded a detailed written report which had identified a range of planned activities and this had been sent to Members and was considered in detail.

**(c) Shropshire Council:**

No report was tabled.

**23/39 Planning Applications:****(a) The following applications have been received:**

1. Land at Springfield, Moreton Corbett – Installation of a blue waste water tank and associated formation of a turning point for vehicles. (23/01957/FUL). *(No objections raised)*.
2. Application for a Lawful Development Certificate for the erection of a new modular building to the rear of the existing fire station (23/02089/CPL). *No response required.*
3. Park House Farm, Shawbury – erection of a tower for storage of digestate (23/01754/FUL). *(No objections raised)*
4. 2, Muckleton Lane, Edgebolton – refurbishment and extension to existing dwelling (23/01802/FUL). *(No objections raised)*.
5. Former dairy building on land east of Muckleton Lane – application for change of use from dairy to single dwelling (23/02281/PMBPA). *(No objections raised)*.
6. Construction of a dwelling on land adjacent to 11, White Lodge Park (23/01912/FUL). *(Development objected to – limited size of the plot; inadequate parking area leading to ‘on street parking at a dangerous location where there is limited visibility).*

**(b) The following application had been approved:**

13, Mytton Lane, Shawbury – Erection of a replacement dwelling (23/01451/FUL)

**23/40 Committee and Other Reports.**

No reports tabled but Councillor M. Roberts stated that he would be attending the next SALC Area Committee and gave details of the items being discussed. Members wishing to raise issues could contact him before the meeting.

**23/41 Press Matters.**

Clerk to produce a report.

**23/42 Date of Next Council Meeting:**

Tuesday July 11<sup>th</sup>. 2023 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: B. Lyon (Chairman)      Date: July 11<sup>th</sup>. 2023**

**Details of correspondence received since the May meeting.**

Kim Leach – Letter of thanks for award.\*  
Mark Booth – Safer Road Partnership.\*  
West Mercia PCC- Finance for Safer Roads.\*  
Shawbury Parish Newsletter.\*  
Inspector Claire Greenaway – seeking meeting with Chairman.  
NALC \_ CEO’s Bulletin.\*  
Gail Power – Middle Town Council (Community Land Trust).\*  
Resident – Crossing Light not working.  
Mark Webster – issues related to planning approval.  
Police – Fraud Advice.\*  
EMG – Issues related to application for grant.  
Cllr P. Sharp – replacement of field posts and drain clearance.  
Chairman – response from Nicola Lowery (Ass. Police & Crime Commissioner).  
Fix My Street – Damaged gullies repaired.  
Cllr. C. Forshaw – 120 Church Street.  
John Campion – PCC Newsletter.\*  
Shrewsbury & Telford Hospital NHS Trust – Latest News.\*  
Cllr. P. Sharp – Grass Cutting Moat and Glebe.  
Highline Electrical – Quotation.  
Resident – Concern re. landscaping at new build in Church Street.  
Sgt. Liam Heathcote – meeting with Rod Lake at Traffic Lights.  
Fix My Street – White lining at traffic lights replaced.\*  
NALC – CEO’s report.\*  
Brian Rapson (Health Watch) – press release.\*  
Chairman – Construction work underway at old Hairdressers site on Shrewsbury Road.  
Shropshire Council – Work on Wytheford Road.\*  
Vice Chairman – meeting with Police re. lights.  
Vice Chairman – Crime Stats.  
Resident – concerns about Church Street development.  
Citizens Advice Bureau – Report.\*  
Angela Bray – Security equipment/rent.\*  
Simon Jones – Streetlight at 54 Church Street not working.  
Mrs. Luteman 17, Millbrook Drive.\*  
Matt Lingham – Newsletter.\*  
Claire Crackett – Lieutenantcy Newsletter.\*